



# BKMEA

*Working Today to Shine Tomorrow*



**Bangladesh Knitwear Manufacturers and Exporters Association (BKMEA)**

## **Position: Executive-Cyber Security**

**Number of Posts:** 01

**Employment Type:** Full-time

**Age:** Up to 40

**Experience Required:** Minimum 2 years of relevant experience

**Salary:** Negotiable (based on experience and skill)

**Workplace:** Dhaka (with support to other offices as required)

### **Responsibilities / Requirements**

- Ensuring overall IT and cyber security of BKMEA's servers, networks, applications, and digital infrastructure
- Implementing, monitoring, and maintaining security measures for Windows and Linux servers, including access control, system hardening, patching, and log monitoring
- Managing and securing network infrastructure, including MikroTik routers, firewalls, firewalls,, LAN/WAN, VPN, and remote access systems
- Monitoring and managing antivirus, malware protection, firewall rules, intrusion prevention, and security plugins
- Regularly reviewing system and network logs to identify security threats, vulnerabilities, and unusual activities
- Managing backup security, data integrity, restoration testing, and disaster recovery readiness
- Supporting and securing Virtual Machines (VMs), hosting environments, and cloud or on-premise resources
- Conducting basic security risk assessments, vulnerability checks, and recommending corrective actions
- Coordinating with IT, software vendors, hosting providers, and security service providers to resolve security incidents and apply updates
- Assisting in defining and maintaining IT security policies, guidelines, and standard operating procedures (SOPs)
- Maintaining proper documentation of security configurations, incidents, and preventive actions

### **Educational Qualification**

- Minimum B.Sc. Engineering in Computer Science & Engineering (CSE) / Information Technology (IT) or any other relevant discipline from a recognized university.

### **Apply Instruction**

Please submit your application with a CV and a Cover letter (Addressing to the President) and 2 color Photographs, mentioning current and expected salary at [recruitment@bkmea.com](mailto:recruitment@bkmea.com) or send in the hard copy at BKMEA, Planners Tower (4th Floor), 13/A Sonargoan Road, Banglamotor, Dhaka-1000) by 15th February 2026 . The subject line should be " Application for Executive - IT ".